

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION

WILDHORSE RESORT & CASINO

72777 Hwy 331, Pendleton, OR. 97801

Phone # (800)654-WILD

FAX# (541)966-1990

www.wildhorseresort.com

APPLICATION FOR EMPLOYMENT

DO NOT FILL IN THIS AREA: FOR HR USE ONLY

Date Rec'd in HR: \_\_\_\_\_ By: \_\_\_\_\_ Log Date: \_\_\_\_\_ Preference: A1 A2 A3

IMPORTANT NOTE: We appreciate your interest in Wildhorse and provide the following tips which will help streamline our processing of your application . \* Print legibly. \* Answer each area pertaining to you completely. \* Areas that do not apply, please print N/A. \* Incomplete or unsigned applications will not be considered. Applications are maintained on file for three months unless updated in person or by telephone.

POSITIONS OF INTEREST

Position Desired: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_
1st Preference 2nd Preference 3rd Preference
Are you interested in: \_\_\_\_\_ Full-Time, \_\_\_\_\_ Part-Time, or \_\_\_\_\_ Temporary/Emergency Hire work?
Are you available AND willing to work: \_\_\_\_\_ Day, \_\_\_\_\_ Swing, or \_\_\_\_\_ Graveyard shift?
How did you hear of the openings? (check all that apply) WRC Postings \_\_\_\_\_ Employment Office \_\_\_\_\_ Newspaper \_\_\_\_\_
CTUIR Offices \_\_\_\_\_ TV \_\_\_\_\_ WRC Employee \_\_\_\_\_ who? \_\_\_\_\_ WRC Website \_\_\_\_\_
Job fair \_\_\_\_\_ where? \_\_\_\_\_ Other (specific) \_\_\_\_\_
Do you have any responsibilities that would prevent you from traveling, working unusual hours, days or overtime if required by the job? \_\_\_\_\_
Have you worked for us before? YES NO If yes, when and what position? \_\_\_\_\_
Reason for leaving Wildhorse: \_\_\_\_\_
Are you currently employed by the CTUIR? \_\_\_\_\_ If yes, where? \_\_\_\_\_
Do you have family or member's of your household employed at Wildhorse? \_\_\_\_\_ If yes, who? \_\_\_\_\_

PERSONAL INFORMATION

Name: \_\_\_\_\_
Last Name First Name Middle Initial Social Security Number
List any other names under which you are otherwise known by: \_\_\_\_\_
May we contact you via email? Yes / No Email Address: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
Address Apt # City State Zip
Phone:(\_\_\_\_\_) (\_\_\_\_\_) (\_\_\_\_\_) Best time to contact you is: \_\_\_\_\_
Home Phone Cell Phone Work Phone
Emergency Contact's Name and City: \_\_\_\_\_
Home Phone: (\_\_\_\_\_) and/or Work Phone:(\_\_\_\_\_)
Certain positions within the Resort have age restrictions. If you are under the age of twenty one (21), please give your Date of Birth: \_\_\_\_\_

**EMPLOYMENT BACKGROUND**  
LIST MOST RECENT FIRST AND WORK BACK

<b>1) Employer</b>	Dates Employed	Work Performed
Address	From                      To	
Phone No.		
Job Title	Hourly Rate/Salary	
Supervisor	Starting                      Final	
Reason for Leaving		May We Contact?    Yes    No
<b>2) Employer</b>	Dates Employed	Work Performed
Address	From                      To	
Phone No.		
Job Title	Hourly Rate/Salary	
Supervisor	Starting                      Final	
Reason for Leaving		May We Contact?    Yes    No
<b>3) Employer</b>	Dates Employed	Work Performed
Address	From                      To	
Phone No.		
Job Title	Hourly Rate/Salary	
Supervisor	Starting                      Final	
Reason for Leaving		May We Contact?    Yes    No
<b>4) Employer</b>	Dates Employed	Work Performed
Address	From                      To	
Phone No.		
Job Title	Hourly Rate/Salary	
Supervisor	Starting                      Final	
Reason for Leaving		May We Contact?    Yes    No
<b>5) Employer</b>	Dates Employed	Work Performed
Address	From                      To	
Phone No.		
Job Title	Hourly Rate/Salary	
Supervisor	Starting                      Final	
Reason for Leaving		May We Contact?    Yes    No

Other employment or skill information that you possess and feel is relevant to the position you are applying for?  
(examples: cash handling, front line customer service, computer skills)

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**VETERAN'S PREFERENCE**

**Military background:** Branch: \_\_\_\_\_ Rank: \_\_\_\_\_ Dates of Service: \_\_\_\_\_

Did you receive any military training relevant to the job you are applying for? If so, describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EDUCATION**

TYPE OF SCHOOL:	DATES (Mo/Yr)	DEGREE OR CERTIFICATE	FIELD OF STUDY	COMPLETE YES / NO
High School Diploma or GED?				
Location:				
Vocational/Technical:				
Location:				
Higher Education:				
Location: _____				
Location:				

**GAMING /OTHER TRAINING  
OJT/SEMINARS**

TYPE OF TRAINING	OJT or SCHOOL?	TRAINER	TOTAL HOURS	COMPLETE?

**SPECIFIC QUALIFICATIONS**

**If required by Listed Minimum Qualifications, do you possess?**

<p style="text-align: center;"><small>Please Circle</small></p> <p>Valid Driver's License: Yes No <u>I.D. No. _____</u></p> <p>Commercial Drivers Lic: Yes No <u>Exp. Date: _____</u></p> <p>Food Handlers Card: Yes No <u>Exp. Date: _____</u></p> <p>First Aid/CPR: Yes No <u>Exp. Date: _____</u></p> <p>Valid Gaming License: Yes No <u>Exp. Date: _____</u></p>	<p style="text-align: center;"><small>Please Circle</small></p> <p>Microsoft Word Yes No</p> <p>Microsoft Excel Yes No</p> <p>Databases Yes No</p> <p>Internet/Outlook Yes No</p> <p>10 key Yes No <span style="float: right;">Sight or Touch</span></p> <p>POS Yes No</p> <p>Other computer programs: _____</p>
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**EMPLOYMENT INFORMATION**

In compliance with the IMMIGRATION REFORM ACT of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the U.S. Such proof must be presented PRIOR to starting employment. Can you provide proof of your legal status to work? \_\_\_\_\_

**DISABILITY OR PRE-EXISTING CONDITION ACCOMMODATION:** Do you have a disability or a pre-existing condition that may affect your work performance or which we should take into consideration in determining your job placement? If yes, describe any reasonable accommodation to your disability or pre-existing condition that you feel the Resort can make to assist you in working here:

\_\_\_\_\_

\_\_\_\_\_

Thank you for your interest in employment with us. This employment application will help us assess your skills, education and experience for gaming and other positions with the Wildhorse Resort & Casino. EMPLOYMENT TIP – you will have better success in obtaining employment when you clearly and legibly provide detailed employment periods, list job positions/functions, job skills, employer contact addresses/numbers and other relevant information to show how you qualify for the position applying for.

If you are applying to work in the Casino you must be able to become licensed by the Tribes Gaming Commission, in accordance with the provisions of the Compact between the CTUIR (Confederated Tribes of the Umatilla Indian Reservation), the State of Oregon, and the IGRA (Indian Gaming Regulatory Act). You will be required to complete an extensive gaming license application form **requesting information on your personal, employment and criminal history**. You will be checked by Tribal, State, and/or Federal law enforcement agencies to insure that persons employed at the Casino meet legal requirements. There will be a non-refundable fee charged by the Tribes Gaming Commission to offset the cost of conducting the background checks.

Applicants hired for other Resort positions may be subject to a criminal history check, dependent on the job functions, to insure that persons hired pose no threat to the integrity of Wildhorse business or operations.

The Resort has a “Drug Free Workplace Policy” and does conduct drug testing. For pre-employment testing, the applicant must pass a drug test with negative results before an employment offer is made.

*Work in the Wildhorse Resort & Casino is fast paced and guest service oriented and will demand that employees possess excellent people skills and work habits. Teamwork, cooperation, attendance and dependability are key elements sought in Wildhorse employees. While our jobs may be challenging, we know that you will find them exciting and rewarding.*

#### Indian Preference

The Wildhorse Resort & Casino is an enterprise of the CTUIR, located on the Umatilla Indian Reservation. Accordingly, the Tribes have adopted a tribal law that provides preference in employment to members of the CTUIR and other federally enrolled Indians. If claiming Indian preference, please indicate tribal affiliation and provide proof of enrollment.

(        )        CTUIR enrolled Tribal member. Enrollment Number # \_\_\_\_\_

(        )        Other Federally recognized enrolled Tribal member:  
Tribe: \_\_\_\_\_ Enrollment # \_\_\_\_\_

#### Acknowledgment:

I certify to the best of my knowledge that the information on this application is correct. I understand that false information can be grounds for my not being hired, or for immediate dismissal from employment. It is my responsibility to inform you how I meet the minimum qualifications and I understand that if I do not, I may not be interviewed. I authorize the CTUIR Wildhorse Resort & Casino to make inquiries into records relating to my tribal affiliation, employment history, education and training, with no liability arising therefrom.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date